

Competency: Applying Expertise and Technology

Activity 1

Keep up to date with technical developments in your field of expertise. Read publications that relate to your specialist area. Arrange knowledge-sharing sessions with colleagues. Check that people understand your answers when they ask questions. An easy way to do this is by saying “Did that fully answer your question?”

Activity 2

Identify an area of your work that would be of interest to others or is an example of best practice. Write an article for publication in a professional journal or offer to present a case study at an industry conference.

Activity 3

Gain experience of other parts of the business by getting involved in cross-functional projects and inter-departmental committees to work on common issues or concerns. Identify a department that you consider particularly effective in delivering results and research the key strategies and technologies responsible for their success. With your team, consider how you could adopt these ideas in your own group.

Activity 4

Share your knowledge and experience of the job with others in your organization. Consider how your own activities might impact on others. Be prepared to speak up when your knowledge or experience could be useful to others. In discussions, let others know in advance that you have particular expertise or information and avoid waiting to be asked for input.

Activity 5

Identify people in your organization that are recognized as specialists in their field. Find out how they keep abreast of new technical developments.

Results: